

### **Job Opening at Melchers China (Shanghai)**

The Melchers China organization is a member of the globally operating Melchers Group. Headquartered in Bremen, Germany, C. Melchers GmbH & Co. KG is privately-owned and was founded by Carl Melchers (1781-1854) and Carl Focke in 1806. Establishing its first Asian branch in 1866 in Hong Kong, the company is engaged in doing business in Asia ever since.

Melchers is a global company with a wide range of services and trading know-how in diverse business areas. The services cover the entire value chain – from product development and manufacture through sales and retailing to marketing and after-sales service. The highly diversified group operates from over 17 locations in Greater China and serves customers in 15 industries in the machinery and industrial products, healthcare, and retail sectors.

It is our mission to create long-term value through customer-centric and customized approaches. Rooted in our entrepreneurial mindset and openness, we seize market opportunities without industry boundaries or predefined constraints.

To support our growth, we are looking for a

#### **Finance Manager**

**Location:** Shanghai

**Reporting to:** Senior Finance Manager

#### **Responsibilities**

##### Business Partnering

- Work closely with BU heads to formulate and implement specific financial strategies to enable business growth
- Align with China Finance & Accounting team to continuously enhance the relevance and usefulness of financial reports

##### Analysis and planning

- Establish and maintain financial dashboards e.g monthly analysis and commentary of net revenues, cost of sales, operating expenses or other insights relevant to specific BU's
- Coordinate and prepare in-month forecast at P&L and cash flow level
- Coordinate and consolidate annual forecast and budget from the respective entities/BU's; Prepare budget analysis
- Provide assistance in bootstrapping specific business case and maintainable financial models for early-stage projects
- Provide quality ad-hoc reporting and handle ad-hoc task satisfactorily and independently

#### Compliance & Authority Affairs

- Coordinate the lodgment of documents required arising from changes in the corporate structure or development
- Review compliance of statutory and legal requirements and liaise with auditors, tax agent and company secretary where necessary
- Inspect and forensic review the financial statements of the Group's associates with professional scepticism

#### Others

- Other tasks assigned by leader

#### **Requirements:**

- Bachelor's degree is required preferably in economics or finance/accounting
- Good command in English (oral/written).
- Professional Affiliations/Qualifications (CIMA, CA, ACCA, CPA etc.) will be an advantage
- At least 8 years of relevant working experience including 5+ years managerial position in MNC environment
- Proficiency in Microsoft applications especially Excel
- Experience in external or internal audit also an advantage
- Strong sense of accountability, integrity and ethics
- Multi-tasker with ability to work under pressure
- Aptitude and willingness to learn
- High levels of attention to detail with focus on quality and accuracy

- Team player with the ability to work independently

### **Working at Melchers**

We give major importance to mutual respect and tolerance in any relationship regardless of the person or position. Our flat hierarchies allow for quick feedback and access to management. Our low staff turnover reflects our reliability and stability as an employer. In order to drive success, we work with annual objectives for each staff member and operate in an environment of providing feedback and seeking continuous improvement from all teams and employees.

Applicants are requested to send their motivation letter, CV, and expected annual salary to Jacquelyn Li at [jacquelynli@melchers.com.cn](mailto:jacquelynli@melchers.com.cn)